



**ISRID Board Meeting
July 19, 2008
10:00 a.m.
Phone Conference**

Minutes

- I. **Call to Order:** ISRID's quarterly Board meeting was held via phone conference. Board members present were: President, Mary Brandt (MB); Vice President, Lisa Furney (LF); Secretary, Laura Lord (LL); Member at Large, Joe Trelstad (JT) and Member at Large, Audrae Wear (AW). The meeting was called to order at 10:03 am
- II. **Approve Agenda:** M2008.14 Agenda was approved [LF/JR/passed]
- III. **Minutes Approved:** M2008.15 Motion to approve the minutes with changes. [AW/JR/passed]
- IV. **Board Reports:**
 - a. *President:* Due to technological problems, MB will submit a report via email later.
 - b. *Vice President:* Submitted written report.
 - c. *Secretary:* Submitted written report.
 - d. *Treasurer:* Submitted written report.
 - e. *Members-At-Large:*
 1. JT submitted written report.
 2. AW submitted written report.
 3. JR reported that we currently have 45 members breaking down into 32 voting, 10 associate, 2 student and 1 supporting. In October of 2007, there were 126 members. JR also stated that he now has the ability to add and remove members from the websites forum page.

V. Committee Reports:

- a. *Professional Development*: There was some discussion regarding the planned workshops at the Fall Conference. It has been requested that clarification be made regarding the intended audience for the Voicing workshop. Also requested is that there be three separate pricing structures for the Voicing workshop, the CDI workshop and the Metaphor workshop.
- b. *Publicity*: No report
- c. *Finance*: JR reported that he performed an audit of the 2007-2008 fiscal year. JT will be performing the second audit for 07-08.
- d. *Hospitality*: No report at this time.
- e. *Legislative*: No report at this time.
- f. *Nominations*: Elections at the Fall Conference will be handled by JR & AW. Positions open for nominations are President, Vice President, Secretary & Treasurer. A list of eligible nominees needs to be posted by August 15, 2008.

VI. Old Business

- a. *Website*: JT announced that Pay-Pal is being set up and will begin testing on Monday. The plan is to have everything running smoothly by the end of July. JR & JT will continue to work with webmaster to resolve website issues. **M2008.16** A motion to extend the bids for a web designer/webmaster until September 30, 2008. [JT/LF/passed]. JR & LF will be sending out a website survey to the membership.
- b. *Newsletter*: MB will write an article for the Board Spotlight section. MB, LF, LL & CW will write brief descriptions of their duties to include with the upcoming election information. It was agreed that Roger Kraft will continue to produce the newsletter until another solution is found. An announcement will be made at the Fall Conference. **M2008.17** A motion to no longer print or provide a hard copy of the newsletter. [JR/JT/passed].
- c. *ITP Subcommittee*: MB stated that this sub subcommittee has been disbanded due to lack of focus and action.
- d. *IMP Subcommittee*: MB announced that the Department of Educations funding that supported this committee ran out. She suggested that ISRID continue to coordinate and provide up to 3 trainings per year. There was discussion regarding who would handle the registrations, ICN sites and finding presenters. MB will discuss ideas with the IMP and find out about costs associated. AW stated that she would be willing to help with this project.
- e. *LCD Projector Purchase*: JT suggested that ISRID consider purchasing a LCD projector since the cost of purchasing one will outweigh the costs of renting one each time we have a conference. JT will research and make a recommendation. LL offered to help.

VII. New Business

- a. *RID Region IV*: Aimee Sieberlich has been elected as the new Region IV representative. There are plans to continue with the Presidential retreat in November but we have not received details yet.
- b. *RID National*: A reminder that the next conference will be in Philadelphia in July of 2009. Also, the newsletter VIEWS will be sent out quarterly instead of monthly.
- c. *PCD Committee*: There is concern over the lack of membership participation on the PDC committee. A list of volunteers was sent to the PDC a while back. MB will follow up with Kim Kischer-Larson and Ellen Hayes regarding recruitment of more members. It was also agreed that interpreters need to be provided for all conferences regardless of pre-requests. This is to make our at the door registration process equally accessible.

VIII. Public Comment, Information & Announcements

- a. No additional information

IX. **Adjourn**: The meeting was adjourned at 12:07 p.m.

X. **Addendum**: The following motions have been passed:

- a. **M2008.18** A motion that ISRID pay for advanced membership with Surveymethods.com at the \$9/month level for a period of 2-3 months in order to get feedback from members about our website. [LF/JT/passed] (8/5/08)
- b. **M2008.19** A motion to purchase the BenQ sp820 projector at the Dell online store at the current price of \$1669.99 plus tax. The purchase shall also include a replacement projector lamp and a carrying case. [JT/LL/passed] (8/21/08)
- c. **M2008.20** It is moved that ISRID purchase an Apple Mini DVI to VGA Adapter from the apple online store for \$19.00 plus possible shipping and taxes. [JT/JR/passed] (9/10/08)