



**ISRID Board Meeting  
April 4, 2008  
4:00 p.m.  
Cedar Rapids, IA**

### **Minutes**

- I. **Call to Order:** ISRID's quarterly Board meeting was held at the Clarion hotel in Cedar Rapids, Iowa. Board members present were: Vice President, Lisa Furney (LF); Treasurer, Carrie Wood (CW); Member at Large, Joe Trelstad (JT) and Member at Large, Audrae Wear (AW). The meeting was called to order at 4:11pm
- II. **Approve Agenda:** M2008.6 Agenda was approved [CW/AW/passed]
- III. **Minutes Approved:** M2008.5 Motion to approve the minutes with changes. [LF/CW/passed] (3/31/08)
- IV. **Board Reports:**
  - a. *President:* Submitted written report.
  - b. *Vice President:* Submitted written report.
  - c. *Secretary:* Submitted written report.
  - d. *Treasurer:* Submitted written report.
  - e. *Members-At-Large:*
    1. JT: Submitted written report.
    2. AW has been working in her area, helping people with their EIPA as well as working on the mentoring partnership meetings in Des Moines.
    3. JR: CW reported that JR has assisted treasurer with quicken software and in making financial reports
- V. **Committee Reports:**
  - a. *Professional Development:* Submitted a written report. Kim Kischer-Larson also stated that this conference has been challenging. Reason being communication was difficult because of several entities involved.

However, Kim feels the conference turned out nicely. Because of failure to meet hotels minimum for room block, projected loss on conference will be approximately \$453.00. Kim also mentioned that the PDC regrets brochure did not include registration due date. There were also changes in the original interpreting request. In addition Kim mentioned that the PDC plans to focus ISRID's next conference on skill development of permanently licensed interpreters. This will be a dual track conference. **M2008.7** ISRID will pay all expenses of ISRID spring 2008 conference. [CW/JT Passed]

- b. *Publicity*: No report
- c. *Finance*: Amber Tucker reported on behalf of Sue Tyrell. Amber described the concept of a scholarship fund assist payment for ISRID conferences. There will be an application process and fund would cover partial or full payment of conference fees. Sue plans to solicit donations state wide. Member Steve Young asked if this would include ITP students too. Amber was not sure Sue's intention. Carolyn Cool (member) asked if this was a concept to be brought before the Membership. The board will await more information from Sue.
- d. *Hospitality*: No report at this time.
- e. *Legislative*: No report at this time.
- f. *Nominations*: Not active at this time

## VI. Old Business

- a. *Website*: JT explained that because Pass it on Services (PIOS) will be closing the board has been investigating its options. The board sent out a request for bids for a replacement web designer/ host with bids due march 1<sup>st</sup> 2008. We received a formal bid from one company called Human Ear. Joe also investigated a 6 month contract with Stuart Theissen the previous designer from PIOS. Stuart requests that his fee be lowered from \$120 per month to \$80 per month with the understanding that he would no longer compose be responsible for the newsletter. He also mentioned that in the six month contractual period he would have limited time to focus on the website. This means he would make updates weekly (Mondays) and asks that we keep the pricing schedule for the 2008 Fall Conference simple. Other points included: 1. ISRID's domain name iowastaterid.org has been transferred into ISRID's name. 2. Crazy web-hosting account is in the process of transfer to ISRID's name. 3. Pay-pal is ready to implement on the website. Just need to register with Pay-pal and make sure ISRID's bank account is compatible. 4. Stuart is creating a form to allow ISRID authorized people to change upcoming events on the website. Member Amber Tucker said that she has had problems with the forums section of the website and that the password automatically resets. Other members have had similar experiences. **M2008.8** ISRID will develop a new 6 month contract with Stuart Theissen beginning May 1, 2008 through October 31, 2008 to maintain the iowastaterid.org website [JT/CW/passed] **M2008.9** ISRID will solicit bids for web designer/webmaster with a due

date of August 31, 2008 [CW/AW/passed] LF and JT will send an email to members and other vendors soliciting bids and membership feedback on the website.

- b. *Newsletter*: LF discussed fees that Roger Kraft has proposed to continue subcontracting creation of the newsletter (Roger has been the sub-contractor that PIOS had used) His proposed fees are \$22 per page. With an estimate of a minimal 6 pages the cost quarterly are estimated to cost \$132 quarterly and \$528 annually. **M2008.10** It is moved that the Board table decision for newsletter publishing. The Board will correspond and make a decision regarding the 6 months new contract. [JT/CW/passed]
- c. *ITP Subcommittee*: LF read the report from the ITP committee. The group is still in the process of formulating their goals and plan. Concerns were expressed by Carolyn Cool, Steve Young and Kim Kischer-Larson about the mission and objectives of the group. Their comments will be taken into consideration and once a more detailed proposal is submitted, the board will discuss this further and advise further.
- d. *IMP Subcommittee*: The committee has met several times regarding the trainings including trainings on the ICN and at the fall and spring conferences. This group will meet again to discuss future options and possible funding sources. Encourages educational interpreters to talk with their administrators and community interpreters to lobby legislators
- e. *IPTV Telethon*: We didn't do it this year but maybe next year we could organize members to volunteer to raise our visibility.
- f. *Deaf Day at the Capitol*: Three ISRID members volunteered to provide services for IAD this year. ISRID's display board will be on exhibit.
- g. *Nebraska Deaf Expo*: Deaf Nation Expo is April 19<sup>th</sup>. Kathryn Reese relayed that the event is in need of volunteer Deaf/blind interpreters as well as people to volunteer at the shared exhibit booth for ISRID/Nebraska Rid.

## **VII. New Business**

- a. *RID Region IV*: We are encouraged to use our region's website.
- b. *RID National*: There was a big announcement recently. There has been an extension granted until June 30 2009 regarding the requirement of an A.A. degree to sit for certification.

## **VIII. Public Comment, Information & Announcements**

- a. April 17<sup>th</sup> performance by ASL performer Peter Cook at Roosevelt H.S. in Des Moines.
- b. There will be a summer workshop with Linda Stauffer for 1.5 CEUs. June 12-13<sup>th</sup> in Des Moines.
- c. DSCI will have Junior Commissioner Camp June 15<sup>th</sup>-21<sup>st</sup> and is in need of volunteers for counselors and other positions.

**IX. Adjourn**: The meeting was adjourned at 5:28 p.m.

- X. **Addendum:** The following motions have been passed:
- a. **M2008.11** A motion to set up a Pay Pal account. [LL/JT/passed]  
(4/14/2008)
  - b. **M2008.12** It is moved to have Roger Kraft produce our newsletter for \$22  
per page. [JT/CW/passed] (5/22/2008)
  - c. **M2008.13**A motion to proceed with the purchase of an LCD projector  
[JT/CW/passed] (5/29/2008)