



**ISRID Board Meeting
October 12, 2007
3:00 p.m. – 5:00 p.m.
Best Western in Des Moines, IA**

Minutes

- I. **Call to Order:** ISRID's quarterly Board meeting was held at the ISRID 2007 Fall Conference in Des Moines, IA. Board members present were: President, Mary Brandt (MB); Vice President, Lisa Furney (LF); Secretary, Laura Lord (LL); Member at Large, Ellen Hayes (EH); Member at Large, Jeff Reese (JR) and Member at Large, Audrae Wear (AW). Guests present were: RID Region IV representative, Glenace Humphrey, Amber Tucker, Cheryl Drummond, Theresa Seiler, Carrie Wood, Ann Sheller, Elizabeth Huntley and St. Ambrose representative Alisa Huff. The meeting was called to order at 3:29 pm.
- II. **Approve Agenda:** The agenda was approved.
- III. **Minutes Approved:** M2007.17 The minutes from the July 31, 2007 Board meeting were approved via e-mail vote. [AW/LF/Passed unanimously] (10/2/07)
- IV. **Board Reports:**
 - a. *President:* MB submitted a written report.
 - b. *Vice President:* LF submitted a written report.
 - c. *Secretary:* LL submitted a written report
 - d. *Treasurer:* ST submitted a written report
 - e. *Members-At-Large:*
 1. EH submitted a written report.
 2. JR noted that there were 121 current members. 67 voting, 46 associate, 4 student and 4 supporting members. MB noted that membership does not equally represent the number of interpreters in the state and recruiting is needed.
 3. AW submitted a written report.

V. Committee Reports:

- a. *Professional Development*: No written report was submitted. Kim Kischer-Larson praised the current committee. They have been working hard, Joe Trelstad has done a great job as hotel liaison and LL has put in a lot of work. Due to the number of attendees (125 registered) the free sites for holding the conference were not large enough so we switched to a hotel this time around. The projected costs for the conference are \$6300. There have been a few technical difficulties so DSCI will be loaning their LCD projector. Theresa Seiler suggests ISRID purchase an LCD projector. It is also noted that half of the conference attendees are not members of ISRID. MB stated that she has written letters to school boards, on behalf of interpreters, educating them on the benefits of supporting their attendance at the conferences. Kim Kischer-Larson also stated that the PDC will be updating the presenter cancellation policy to include inclement weather and security issues such as bomb threats. The Fall Conference 2008 will be the second weekend in October. Jennifer Taylor has resigned as co-chair so the PDC will be looking for a replacement.
- b. *Publicity*: No report at this time.
- c. *Finance*: No report at this time. Kim Kischer-Larson suggests a silent auction for the next conference.
- d. *Hospitality*: No report at this time
- e. *Legislative*: No report at this time.
- f. *Nominations*: MB will appoint two people to administer the elections. We are still accepting nominations but please ask the nominee in advance if they would be willing to accept.

VI. Old Business:

- a. *Mentoring*: The Iowa Mentoring Program (IMP) is up and running. The Department of Education has supplied financial backing. Plans are in place for skill development training to occur all year and mentoring training to occur in April. Skill development training will occur via ICN, the second Tuesday of every month from 6-9 pm. A proctor will need to be at each ICN site. Anyone who volunteers can attend for free and earn CEUs. A request for proposals has been developed for other workshops and includes a list of topics that were shown to be weaknesses through the EIPA testing analysis. The IMP hopes to focus the workshops on these topics. The Spring Conference will focus on mentor/mentee training and will occur somewhere in eastern Iowa.
- b. *Committee Review*: MB stated that the report will be discussed at the Annual Membership meeting.
- c. *Fall Conference 2007*: Discussed during PDC report.
- d. *Laptop*: It has been suggested that ISRID purchase a laptop for treasurer/secretary use. This would be a basic laptop with wireless internet capability, accounting software for the treasurer and basic office programs for the secretary to use. Theresa Seiler suggested a contract be drawn up between ISRID and the Board member who has it in their

possession. **M2007.18** It is moved that we approve the purchase of a laptop computer after two members have researched system requirements. The purchase will not exceed \$1000, including software. [EH/LL/passed] (10/12/07) LL, and the new treasurer will research this.

- e. *Mercy Steering Committee*: EH can not continue on this committee if she is voted in as treasurer of ISRID. If she is not voted in, she will continue to represent ISRID. There is only 8 months remaining on this project and anyone interested in more details should contact EH, LF or JR.
- f. *Handbook*: EH has made a nice handbook for committees to use in preparing for events. This is a draft only and will be reviewed by the PDC to confirm timelines are correct.
- g. *RID Region IV Retreat*: Currently, no board members can attend the retreat. MB asked Glenace if another member should be sent to represent Iowa. Glenace suggested a past president, board member or someone in a leadership position within the organization. MB felt that the past retreats have not been as beneficial to the state as hoped. The time and cost commitment may not be worth it. Glenace encouraged participation and noted that the retreat will have a different focus this year. Participants will be at a campsite the whole retreat and focusing on membership, workshops, resource and information sharing. She anticipates more dialogue and fewer presenters. MB agreed this is important and supports sending someone. **M2007.19** Providing we can find an appropriate representative, it is moved we pay for their transportation to the Region IV retreat, not to exceed 2 individuals. [JR/LL/passed]* If anyone has suggestions on who to send, please inform MB.

*Sue Tyrrell volunteered and was selected by the Board to attend the Region IV retreat. She will submit a report at the next meeting.

VII. New Business

- a. *RID Region IV*: Glenace Humphrey will be presenting at the Fall Conference.
- b. *RID National* – Clay Nettles is on leave of absence. Matthew O’Hara is acting in interim. Emergency policies have been established.

- VIII. *Public Comment, Information & Announcements* – LL will be attending the Kirkwood Advisory Board Meeting. Please let her know if ISRID would like anything represented.
MB noted the deadline for the ISRID Views is October 19th. LF will be the next board member featured. JR will write a small update on the status of the membership.

- IX. *Adjourn* – The meeting adjourned at 5:01 pm.