



**ISRID Board Meeting
July 31, 2007
7:00 p.m. – 9:00 p.m.
Phone Conference**

Agenda

- I. **Call to Order:** ISRID's quarterly Board meeting was held via telephone conference. Members present were: President, Mary Brandt (MB); Vice President, Lisa Furney (LF); Secretary, Laura Lord (LL); Treasurer, Sue Tyrrell (ST); Member at Large, Ellen Hayes (EH); Member at Large, Jeff Reese (JR) and Member at Large, Audrae Wear (AW). The meeting was called to order at 7:07 pm.
- II. **Approve Agenda:** The agenda was approved with the addition of the Mercy Steering Committee.
- III. **Minutes Approved:** M2007.14 The minutes from the March 30, 2007 Board meeting were approved via e-mail vote. [LF/EH/Passed unanimously] (4/27/07)
- IV. **Board Reports:**
 - a. *President:* No written report was submitted. MB will try to send one by the end of the week.
 - b. *Vice President:* LF submitted a written report. A reminder that the next newsletter issue needs to be out by August 29, 2007. We need to profile another Board member. LL volunteered.
 - c. *Secretary:* LL submitted a written report
 - d. *Treasurer:* ST submitted a written report. It was noted that membership renewal was down about 70% but will be discussed later in the meeting
 - e. *Members-At-Large:*
 1. EH submitted a written report. She can no longer attend the Mercy Steering Committee since they have changed meeting days from Fridays to Tuesdays. EH also asked for confirmation on her role of a liaison of the PDC. MB assured her that

information seems to be flowing nicely from the Board to the PDC and to keep up the good work.

2. JR noted that he audited the financial books for 2005-2006. He signed a form and sent it to LL who also audited the books. LL will send to MB for an annual report as required by RID. JR will do an audit for 2006-2007 as soon as the paperwork is done.
3. AW submitted a written report.

V. Committee Reports:

- a. *Professional Development*: No written report was submitted. EH updated the board on the status of the 2007 Fall Conference. It will be held at the Best Western Hotel in Des Moines. The presenter will be Jan Humphry and the PDC is hoping Region IV representative Glenace Humphry will be able to attend as well. LL shared a draft of the brochure. Some minor grammatical changes were recommended. EH said the PDC wanted the Board's opinion regarding interpreters at the conference. Interpreters will be provided but do they need to interpret if there are no deaf in attendance? Opinions seem to lean towards not having to interpret.
- b. *Publicity*: MB noted that we need to make sure the ISRID display board is set up for the fall conference. JR and EH volunteered to bring cameras to document the conference.
- c. *Finance*: No report at this time
- d. *Hospitality*: No report at this time
- e. *Legislative*: JR mentioned that ISRID should encourage members to send letters to their legislators expressing their appreciation for Deaf Service Commission of Iowa and the work they do.
- f. *Nominations*: Four positions will be open for elections at the fall conference. Three Member at Large positions and the Treasurer. To vote, a member must be a current voting member of ISRID in good standing and a member of ISRID in the year prior to the elections. JR noted that many members have not renewed membership. MB will send out a letter to members reminding them to renew their membership. A list of eligible members and available positions will be sent to the membership by September 15. According to the bi-laws, nominations must be submitted prior to the elections; no provisions are made for nominations from the floor at the time of elections. MB will appoint someone to chair this committee.

VI. Old Business:

- a. *Mentoring*: LF & MB have been involved with a discussion group, the Iowa Mentoring Partnership, including the Department of Education (DOE), represented by Marsha Gudnerson, DSCI and three of the four ITPs in the state. With funding from DOE (approximately \$30,000) and ISRID (approximately \$7000) and support from DSCI and the ITPs the plan is to develop a program that will mirror Nebraska and will hopefully start in April 2008. Each entity has agreed to sponsor a continuing education event each month of the year. In August the DOE hosts a

workshop on the EIPA. DSCI will instruct on earning CEUs in September. ISRID will hold their Fall Conference in October. A proposal will be sent statewide asking interpreters to indicate what areas they need the most help with. Currently on the west side of the state there is 1 licensed interpreter to every 1.3 temporary interpreters. In central Iowa there is 1 licensed interpreter to every 1.7 temporary interpreters and in eastern Iowa there is 1 licensed interpreter to every 5 temporary interpreters. Since the 2008 Spring Conference is planning on being held on the eastern side of the state it is agreed that a mentoring workshop should be a great match. MB will speak with the PDC regarding this decision. The next meeting of the Iowa Mentoring Partnership will be September 28 from 9:00-3:30 at the Lucas Building in Des Moines.

- b. *Committee Review*: MB, LL and Tara Von Walden met to make recommendations to the Board regarding the current committees. MB submitted this report and asked each Board member to provide her with 3 possible members who would be potential committee members. Any new members who indicate interest in a committee via the membership application should be forwarded to MB.
- c. *Fall Conference 2007*: Jan Humphry's workshop is approved for 0.9 CEUs. Glennace Humphry will have an hour but it has not been approved yet.

VII. New Business

- a. *RID Region IV*: LF sat in on the Region IV conference call in June. Contributions from chapter affiliates should be sent to RID national earmarked for region IV. A Region IV retreat is being planned for Colorado in November. A date has not been set yet. MB and LF who attended two years ago did not feel it was worth sending 2 representatives to. Due to ISRID's lack of involvement last year it is decided that we will send one representative this year. This will be discussed more when a date has been set.
- b. *RID National* – The RID National Conference is in San Francisco, California. Lisa will represent ISRID at the Presidential Luncheon since Mary can not go.
- c. *Laptop* – MB recommended that ISRID purchase a laptop for the Secretary & Treasurer to use. ISRID can then purchase accounting software to maintain finances and it can also be used for the meeting minutes. LF noted that the secretary will need access to meeting notes beyond the meeting time. ISRID has a flash drive that could be used. The laptop could also be used to store bylaws, minutes, etc. Some discussion ensued regarding the costs. MB agreed to research this further and make a proposal at a later date.
- d. *Fall Conference Board Meeting* – The Board meeting will be at 3:00 on Friday, October 12 and the Membership meeting is at 5:15 on Saturday, October 13.

- e. *Fall Conference Nominations* – MB will find one or two people to accept nominations. Nomination information will be sent separate from the newsletter. As a reminder, according to the bylaws, a yearly fiscal report needs to be posted in the newsletter as well.
- f. *Membership Application & Renewal Process* – MB stated that we need to send out postcard to membership who have not renewed. If they can get it in the next two weeks we can waive their membership suspension. JR suggested we mail out the membership form since postage will be the same. JR will provide a list of members who have not renewed and MB can get the letter out this week. There are some problems with renewing online. Members can't pay online and still have to send a check. If there are concerns regarding the website or membership form, please send them to MB. ST noted that she likes paper form with the check. Printing a form off the website does not come out clean and hard to read. To date 45 people have renewed. Total membership last year was 120.
- g. *Mercy Steering Committee* – EH wants to be involved but can't attend the meetings because they changed the dates. She will continue to represent ISRID but not attend the meetings at this time.

VIII. *Public Comment, Information & Announcements* – ST suggested raising the membership fee. We haven't had an increase in a long time and we should be on par with other chapter affiliates. EH will write rationale and a proposal for the newsletter. An increase of \$5.00 for each membership category is suggested.

IX. *Adjourn* – The meeting adjourned at 10:03 pm.