

ISRID Board Meeting Minutes
January 20, 2006
6:00 p.m. – 8:00 p.m.

- I. Call to Order:** The quarterly meeting of the ISRID Board was held on January 20th via conference call. Board members present: President, Mary Brandt (MB); Vice President, Judy Gouldsmith (JG); Secretary, Lisa Furney (LF); Treasurer, Sue Tyrrell (ST); Members-at-Large, David Moorman-Rice (DMR) and Ellen Hayes (EH); Student Representative, Deanna Heit from KCC. Visitors present: Laura Lord and Kim Kischer-Larson. The meeting was called to order at 6:04 p.m.
- II. Approval of Agenda: M2006.1** Approve agenda. [ST/DMR/Passed]
- III. Minutes of Previous Meeting: M2005.28** The minutes of the October 7th Board meeting were approved by the Board via e-mail vote after corrections were made. The minutes were posted on the web site as of November 12, 2005. [CC/DMR/5 Support, 1 Abstain, Passed]
- IV. Reports of Officers:**
- A) President: MB submitted a written report.
 - B) Vice-President: JG submitted a written report.
 - C) Secretary: LF submitted a written report.
 - D) Treasurer: ST submitted a written report detailing transactions from July through present. ST informed us that Commercial Federal has now become Bank of the West, and the last Yahoo withdrawal was in December. Our current balance in the treasury is \$9,929.27. The Younkers Fundraiser brought in \$300. The other fundraising items (pens, notepads, and shirts) haven't brought in vast amounts of funds, but we'll keep selling them at future conferences.
 - E) Members-at-Large:
 - 1) DMR submitted a written report.
 - 2) EH submitted a written report.
- V. Committee Reports:**
- A) Professional Development Committee:
 - 1) Fall Conference 2005/Silent Weekend Update: Cindy Crawford submitted the final budget for the fall conference to the board. There was a profit in the amount of \$2,289.40. This amount is designated for mentoring.
 - 2) Spring Conference 2006: At this time, the PDC is having great difficulty in securing a site for the conference; some sites that are available are cost prohibitive. There was a conflict with IWCC, where we hoped to have it. The PDC will continue their search for affordable venues, either within Council Bluffs or possibly in nearby areas. If nothing can be procured, the PDC has reserved the Mercy Conference Center in Des Moines as a backup plan.
**The next week we learned that IWCC had become available, so this will be our conference site. It is a single-track workshop, with message analysis on Friday night and discourse mapping on Saturday. M2006.2 That we accept

the projected budget for the spring conference as presented by the PDC.
[JG/EH/Passed]

- (a) The conference to be held at Mercy's new Conference Center has been changed to spring of 2007.
 - (b) Fall of 2007 – possibly use local resources to host several mini workshops. MB has developed her own workshop and would be willing to present.
- 3) Cancellation Policy for Presenter Contracts – As it is now, the presenter sends us their policy but we do not have one in place in case we would need to cancel for some reason. K. Kischer-Larson and J. Taylor will discuss this with the PDC and come up with wording to include.
 - 4) Registration Issues – ST, K. Kischer-Larson, and L. Lord will work together on improving the registration process, possibly incorporating the ideas of requiring a copy of their membership card and having separate forms to fill out for registration and membership.
- B) Publicity Committee:
- 1) Website Update: Website has been inactive for a while now. The transition process is proving to be difficult and lately we've not had much communication from Jason. ST said she would get in touch with him to see where things stand. We hope to have registration forms online in the future and possibly even pay online for conferences.
 - 2) Newsletter Update: We need to ask Jason to send this out for us next time.
- C) Mentoring: The pilot project will be starting soon with mentor training being held on Feb. 11 and March 11. Six protégées/mentees will be chosen. There will be three mentors, alternating work with three mentees from one week to the next. The post evaluation (EIPA) will be done by summer with measurable outcomes ready for fall. People chosen will not be the average mentoring candidates. They will be those on the edge of certification, ready to test within six months, not people who have just graduated from an ITP. The focus is on those who have scored a 3.0 EIPA or higher. There are 31 people in this category. \$4500 is still needed for this project. **M2006.3** That ISRID give \$4500 for the mentor pilot program in order to get things moving and see some results. [EH/ST/Passed]

VI. Break — No break was taken in the interest of time.

VII. Old Business:

- A) Licensure Board Update — JG said the fees would increase to \$120.
- B) Website Bids – Moot

VIII. New Business:

- A) Region IV Update – MB and LF attended the Region IV conference in Colorado last November. MB was delegated to a couple of committees, website and funding. The website committee hopes to get a clearinghouse set up. Please send her feedback for what all you would like to see on the region website. The next Region IV conference will be held in Bozeman, MT, in August. Registration forms are online. Glenace Humphrey, our Region IV rep, is up for reelection.

- B) Mercy Steering Committee Update – EH included this in her report and said things are moving along quickly. The committee has included a wide variety of people on this project.
- C) Newsletter Articles – EH volunteered to write an article for the next newsletter; DMR as well. D. Heit and MB put together a fall conference summary with statements solicited from attendees.
- D) New Membership Cards – ST has been working on a new format for the cards. Members will now be assigned a membership number. The cards will include name, member #, member status, and possibly license # and certification. ST will continue to work on this and seek the board's final approval before purchasing.
- E) Committees – MB had asked for a list of those who had expressed interest in the various committees. We are to look at those on the list and if any of them pertain to our liaison committee, then we are to contact them and see how we can get them involved. DMR would like to see the committee concept revamped and will be talking with the membership at the spring conference.
- F) Member at Large Vacancy – C. Crawford submitted her resignation in early December. The board was in agreement to offer Audrae Ware the position. Having a person from the eastern part of the state and working in an educational setting would be a good change. MB will contact her and see if she's willing.

IX. Public Comment/Information/Announcements: none

X. Adjournment

Board meeting adjourned at 8:00 p.m.

Submitted by Secretary, Lisa Furney, CT