

**ISRID Board Meeting Minutes**  
**October 8, 2004**  
**9:00 p.m. – 10:30 p.m.**

- I. Call to Order:** The quarterly meeting of the ISRID Board was held on October 8, 2004 at Des Moines Area Community College in Ankeny, Iowa. Board members present: President, Jamy Elker (JE); Vice President, Judy Gouldsmith (JG); Secretary, Kim Kischer-Larson (KKL); Treasurer, Lisa Furney (LF); Members-at-Large Mary Brandt (MB); Cindy Crawford (CC) and Jennifer Percell (JP). Visitors present: Carolyn Cool, Ellen Hayes, Sherry Hill, Carissa Huffman, Lura King, Joy Milligan, David Moorman-Rice, Hillary Wynn and Steve Young. The meeting was called to order at 9:25 p.m.
- II. Approval of Agenda:** M2004.17 Approve agenda as provided. [JP/LF/Passed]
- III. Minutes of Previous Meeting:** M2004.18 Approve the minutes of the July 24<sup>th</sup> Board meeting with corrections on date in header and motion numbering from M2204.13 to M2004.16. [KKL/MB/Passed]
- IV. Reports of Officers:**
- A) President: JE provided an oral report. JE stated that she is serving on a grant-writing committee for Region IV, is working to help establish a model for a Presidents' retreat that would later add state boards for a training retreat. Gave updates from RID President Angela Jones and invited people to look at the work Ben Hall is doing on the listserv.
  - B) Vice-President: JG submitted a written report. JG adds that she has been appointed to the new State Interpreter Licensure Board.  
\*Congratulations to and recognition of the other individuals present who were appointed to the Licensure Board: David Moorman-Rice and Carissa Huffman.
  - C) Secretary: KKL submitted a written report.
  - D) Treasurer: LF submitted a written report. LF noted that MB and CC audited the books as mandated in our by-laws. Both reported they found everything to be in order.
  - E) Members-at-Large:
    - 1) MB submitted a written report. MB added that she submitted information to the RID VIEWS about Iowa's newly legislated Licensure Board.
    - 2) JP submitted a written report. JP added that we should revisit the idea of revising and updating our organization's brochure. She may be moving to Cameroon or Quebec!
    - 3) CC submitted written report. CC provided an update on Silent Weekend facilities and presenters. Need input from Board before proceeding. \*See notes under V. Committee reports.
- V. Break –** No break was taken due to time constraints.

## VI. Committee Reports:

A) Professional Development Committee: KKL provided a written report.

- 1) Revised Projected Budget Fall 2004 Conference provided by KKL – projected a net loss of \$173.44 leaving our total accumulated balance in the PDC account at \$3199.40. (Copy of budget included with report.)  
\*Note corrected Spring 2003 budget – LF had discovered an error and sent corrected information to KKL to add to the budget, giving us a net surplus of \$1600.52 instead of \$1295.52, which added to the (then) current accumulated balance in the PDC gave a total balance of \$3372.84 in the PDC account.
- 2) Projected Budget Spring 2005 Conference – KKL reported that there were no details provided from the presenters to enable us to draft a working budget. C. Elgin has been working on securing presenters Linda Gill and Marty Barnum from the College of St. Catherine's and is working with the University of Iowa Hospitals to provide a hands-on medical workshop (see PDC report). KKL indicated that an operating budget for this conference had been previously approved so no motion was necessary at this time.
- 3) Fall Conference 2005/Silent Weekend Update – C. Crawford provided a written report and needs input from the Board to move forward with planning. (See attached report.) CC asked that the Board make a commitment to the second weekend of October to hold the event and approve making a deposit to hold Camp Wesley Wood. Will use two lodges and will try to get snacks donated. CC estimates that 80 participants will attend and we will need to do some type of advance publicizing to get commitment of that number to secure the facilities by August 1, 2005. The Board unanimously agreed to have CC continue pursuing Dr. Mike Tuccelli for the presenter and negotiate to bring his wife in for an additional speaker. The format will be left for him to determine. We discussed holding an additional track for CDI training, but felt it would be cost-prohibitive for the number of potential participants. C. Huffman will go ahead and book Mr. Tuccelli. CC will reserve the facilities and work with KKL to develop a budget. **M2004.19** To approve making a deposit of \$300.00 to Camp Wesley Wood to reserve the facilities for our annual Fall Conference to be held the second weekend of October 2005. [KKL/JG/Passed]  
\*JE urged that advertising begin early for this event and encouraged the committee to determine a reasonable registration rate after developing a budget. She also suggested that the PDC look into the possibility of funding assistance for participants who may need it.
- 4) Update – KKL asked that the PDC report be reviewed and added that she and C. Elgin have both put in astronomical amounts of time and personal resources to plan our conferences and hope that the Board would give very serious consideration to refunding registration fees for both in light of their commitment when we get to new Business. KKL also reminded the Board that we had discussed the possibility of holding one larger conference per year at the July Board meeting, adding that Chair C. Elgin felt this would help lighten the load for the PDC and the committee supports the concept.

We may be losing RITP funding resources in the next year due to changes in the RSA structure and we can't afford to continue providing workshops at the frequency and registration rates we have been without those dollars. The PDC is also feel strained having to commit so many hours to planning and executing on site.

- B) Finance Committee: Nothing to report.
- C) Publicity Committee:
  - 1) Website Update: LF reports the website is improving. We will keep in mind that Laura Lord's husband may be able to maintain the site. We will need to decide on what we want it to do for us. Do we want to create an interactive site modeled after RID's site? Do we want to establish a database? We can take bids later after the purpose is more defined.
  - 2) Newsletter Update: L. Lord has agreed to do the newsletter. Articles need to be submitted to LF by November 5, 2004 and will go to print on November 21.
- D) Mentoring Committee – MB reports the “nuts and bolts” will be on paper in three months. Legislation written by 01/05/05 for K. Baumann-Reese to submit to the legislature for funding, research and administration. Hoping to have a grant by 03/01/05 from RID, EFR, Pass-It-On, DSCI, IAD and ISRID. Hope to have funding in place by January 2005.
- E) Legislative Committee – KKL and MB will work on establishing a committee in the near future.

## VII. Old Business:

- A) Newsletter Editor: Resolved. Laura Lord will compile a quarterly newsletter for \$50.00 per issue.
- B) Nominations for Fall 2004 Elections of Officers: The three MAL worked together to send out nominations and publish in newsletter. Nominations accepted are as follows:
  - President – Judy Gouldsmith and Mary Brandt
  - Vice President – Lisa Furney
  - Secretary – Laura Lord
  - Treasurer – David Moorman-Rice and Sue Tyrell\*Discussion regarding intent of the by-laws when a current Board member wants to run for another position. Do they need to resign in order to run? Comparisons to our nation and state government – a candidate can run while still holding office. We decided to leave it to personal discretion in hopes that it would be handled in the most dignified manner.
- C) Licensure Board Update: JG shared that the Board has been appointed and will hold the first meeting in November.
- D) Support for DIWAA workshop November 12 – 14, 2004: KKL reports that ISRID support is apparently not needed since the event will be self-supporting with funding assistance from the RITP grant. Nothing further needs be done. KKL has been personally assisting the agency with funding resources, planning and publicizing.

**VIII. New Business:**

- A) Reduced or free registration for overworked PDC: KKL and C. Elgin asked that they be able to enjoy free registration or at least, reduced fees because of all the personal time and resources invested in planning and executing these conferences. The sentiment was that if we can pay someone to produce our newsletter, which is a benefit to the membership that is much less labor-intensive than planning the conferences and of equal or greater value, we ought to be providing some kind of incentive for those investing so much time planning the conferences.

\*Discussion regarding the pros and cons of waiving the registration fee this time and potentially setting precedence for future expectations. KKL said that we are going to lose people willing to work on these committees if there isn't some kind of gesture of appreciation. KKL said that the PDC Chair almost wasn't able to come. **M2004.20** To approve refund for registration fees for the Fall 2004 conference *only* for Christine Elgin and Kim Kischer-Larson. [JG/JP/Roll call vote: three in favor/one opposed/two abstained/Passed] \*LF will return their registration checks after the conference.

- B) Membership Discussion: Tabled in the interest of time. MB.  
C) Educational Interpreter (K-12) representation on Licensure Board: CC shared the concern that there is no representation of K-12 interpreters on the new Board and asks that the ISRID Board write a letter to the Governor requesting that someone be appointed to represent this population of interpreters. **M2004.21** To have Cindy Crawford draft a letter to send to the Governor and Licensure Board on behalf of ISRID requesting that the perspective and interests of K-12 educational interpreters are represented on the new Licensure Board. [KKL/JP/Passed]  
D) Region IV News: JE urged everyone to look at the RID website to get current information and news.  
E) National RID Update: Same.

**IX. Public Comment/Information/Announcements:**

JE introduced Lura King as our new ITP representative and thanked Hillary Wynn for her time and commitment to ISRID.

**X. Adjournment**

Board meeting adjourned at 11:07 p.m.

Submitted by Secretary, Kim Kischer-Larson, CI & CT